

All applicants upon hire will go have a background check and may be tested



PLEASE COMPLETE ALL PAGES

Date _____

Name _____

Present Address _____

City _____ State _____ Zip Code _____

How Long Have You Lived There? _____ Social Security No. _____

Telephone _____ Email Address _____

Wage Requirement \$ _____ If under 18, please list age _____

- Applying For Management Customer Service Representative Pet Care Technician
 Groomer Bather Play Time Associate Maintenance
 Seasonal Other: _____

How many hours can you work weekly? _____ Can you work early mornings and late nights? _____

Can you work weekends/holidays? _____ When can you start? _____

Are you a U.S. citizen? Yes No

Are you legally eligible for employment in the United States? Yes No

Employment Desired: FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

DAYS/SHIFTS AVAILABLE: (please check boxes)

AVAILABILITY IS REQUIRED

Day	MON	TUE	WED	THU	FRI	SAT	SUN
Shift	<input type="checkbox"/> 6:30a -1p	<input type="checkbox"/> 6:30a -1p	<input type="checkbox"/> 6:30a -1p	<input type="checkbox"/> 6:30a -1p	<input type="checkbox"/> 6:30a -1p	<input type="checkbox"/> 6:30a -1p	<input type="checkbox"/> 6:30a -1p
	<input type="checkbox"/> 1p - 8p	<input type="checkbox"/> 1p - 8p	<input type="checkbox"/> 1p - 8p	<input type="checkbox"/> 1p - 8p	<input type="checkbox"/> 1p - 8p	<input type="checkbox"/> 1p - 8p	<input type="checkbox"/> 1p - 8p

Availability Comments: _____

Positions at The Pet Palace require that the employees be able to work at a fast pace, requiring bending, kneeling, stooping and lifting up to fifty pounds during a normal workday.

Can you do this? Yes If no, please explain: _____

Have you ever applied at The Pet Palace before? Yes No

Have you ever worked at The Pet Palace before? Yes No

Are you currently employed? Yes No

Who referred you to The Pet Palace? Walk- In Other _____
 Friend/ Employee Referral : _____

WORK EXPERIENCE

Please list your work experience for the **past 5 years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of Employer _____ Name of Last Supervisor _____
 Address _____ Phone Number _____
 Your Last Job Title _____ Reason for Leaving (Be Specific) _____
 Employment Dates: From _____ To _____ Pay/Salary: Start _____ Final _____
 List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. _____

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MILITARY

Have you ever been in the Armed Forces? Yes No Rank Achieved: _____
 Are you now a member of the National Guard? Yes No
 Specialty _____ Date Entered _____ Discharge Date _____

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	# OF YEARS COMPLETED	MAJOR, DEGREE, GPA
High School				
College				
Bus. or Trade School				
Professional School				

Are you currently in school?

COMPUTER SKILLS

Programs: MS Word Pages Excel Numbers Atlantis

Computer: PC Mac

CHARACTERISTICS

To match you to the "best" positional available, honestly rate yourself below by ability:

GOOD FAIR NONE

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> HOSPITALITY- Natural friendliness and customer service skills |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> ENERGY LEVEL- Enthusiasm, self-motivation and sense of urgency |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> RELIABILITY- Dependability, attendance, self-discipline and dedication |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> COMMUNICATION- Ability to listen or to express yourself written and orally |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> PERSONAL PRIDE- Appearance, hygiene, and achievement |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> TEAMWORK- Cooperation with others and team spirit |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> LEADERSHIP & ADMINISTRATIVE SKILLS |

Do you have any other skills/ ability appropriate for The Pet Palace? Yes No

If yes, please explain: _____

PERSONAL REFERENCES

Please list two references other than relatives or previous employers.

Name _____

Name _____

Relationship _____

Relationship _____

Company _____

Company _____

Phone Number _____

Phone Number _____

HEALTH STATUS

Are you a current smoker of cigarettes, cigars, or pipes? Yes No

Have you ever been a regular smoker of cigarettes, cigars, or pipes? Yes No

If so, when did you stop? _____

Are you able to lift and handle animals? Yes No

Are you willing to take a drug test? Yes No

Please explain any current health problems: _____

ADDITIONAL INFORMATION

Do you have a driver's license? Yes No

What are your means of transportation to work? _____

Driver's license number _____ State of issue _____ Expiration date _____

Do you have auto insurance? Yes No

Do you own pets? Yes No

If yes, breed and length of ownership: _____

Have you ever worked professionally with pets? _____

Have you ever been convicted of a crime? Yes No

If yes, please explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was committed, sentence(s) imposed, and type(s) of rehabilitation.

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying. Please discuss why you feel that you would be good working with dogs, cats and humans!

PLEASE READ AND SIGN

I hereby certify that the information contained in this application is true, complete and correct to the best of my knowledge and I agree to have any of the information verified by The Pet Palace and/or an affiliated or designated entity, unless I have indicated the contrary in writing. I authorize investigation of all statements contained herein and the references and employers listed above to give The Pet Palace any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to The Pet Palace as well as from the use or disclosure of such information by The Pet Palace or any of its agents, associates, or representatives. I understand that any misrepresentation, falsification, omission of information, or misleading information on this application may result in my failure to receive an employment offer or, if I am hired, my immediate dismissal from employment at The Pet Palace.

I acknowledge that if an offer of employment is made, it may be withdrawn at any time, and that I have not been promised that, if hired, my employment with The Pet Palace is certain to continue for any amount of time. If hired, I agree to conform to the rules, regulations, and standards of The Pet Palace, as amended by The Pet Palace from time to time at its discretion. I further agree that my employment and compensation can be terminated at will, with or without cause, and with or without notice, at any time, either at my option or at the option of The Pet Palace. I also acknowledge that no representative of The Pet Palace has: (1) any authority to enter into any agreement for employment for any specified period of time; or (2) to make any agreement contrary to the foregoing unless it is in writing and signed by an authorized company representative.

The Pet Palace is an equal opportunity, community-based employer. The Pet Palace does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state, or federal law.

Signature of Applicant

Date